

It is important that you complete these boxes so we can note our records

HM Revenue & Customs reference

National Insurance number (Individuals only)

Company, Limited Liability Partnership or Limited Partnership Registration number

Please read the notes on the back before completing this authority

This authority overrides any earlier authority given to the HM Revenue & Customs. We will hold the information you give us until you tell us that the details have changed.

I, (print your name) _____

authorise (print your agent's business name) _____

to act on my behalf in connection with any matters within the responsibility of HM Revenue & Customs.

Signature _____ Date ____ / ____ / ____
(please see note 1 before signing)

Please give your details here

Address
Postcode
Telephone number

(if you are willing for us to contact you by phone)

Please give your agent's details here

Address	14-18 HERALDS WAY
	SOUTH WOODHAM FERRERS
	CHELMSFORD, ESSEX
Postcode	CM3 5TQ
Telephone number	01245-328217
Fax number	
E-mail address	
Client reference	

Only for Self Assessment customers (not including companies)

We will send your Statement of Account to you, but if you would like us to send it to your agent instead, please tick this box.

When you have completed this form please send it to HM Revenue & Customs, CAA Team, Longbenton, Newcastle upon Tyne NE98 1ZZ unless the form is for Corporation Tax in which case send it to your HM Revenue & Customs office.

For official use

Customer records noted
please complete the relevant boxes opposite

Form(s) 64-6A issued

_____/_____/_____
Initials Date

	✓	Initials	Date
SA	<input type="checkbox"/>	_____	____/____/____
COP	<input type="checkbox"/>	_____	____/____/____
NTC	<input type="checkbox"/>	_____	____/____/____
EBS	<input type="checkbox"/>	_____	____/____/____
COTAX	<input type="checkbox"/>	_____	____/____/____
NIRS2	<input type="checkbox"/>	_____	____/____/____